

# CASE STUDY

Base Building & Interior Construction

## ***Amityville Union Free School District***

*Amityville, NY*



**Project Management - Janet R. Duggan & Associates**

**Architect The Spector Group**

**113,240 sq. ft.**

**Project Description:** The Amityville School District project consists of the renovation of two existing school buildings and the construction of a new building linking the two existing structures. Construction started in 1999 and the project was approximately 60-70 % complete in 2001 but for various reasons the project was stopped.

JD&A was selected to provide owner's representative services which include evaluating the project, developing a project plan, revising the schedule and dimensioning the budget. After the rescoping issues are resolved JD&A will manage the completion and close-out of the project.

**Tasks:**

***Project Review/Project Plan***

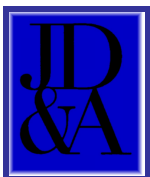
- Coordinate the development of rescoping documents.
- Development of the revised project budget.
- Analysis of the change order log.
- Development of the project schedule.

***Construction***

- Review and administer Construction Manager's contract.
- Review and administer contractors proposals.
- Monitor project schedule.
- Review and approve change orders.
- Review project for quality assurance.
- Manage bioremediation process.
- Manage SED approval process.
- Manage completion of punch list.
- Manage project close-out.

***Furnishings/Telecom***

- Coordinate procurement/installation of furnishings including classroom office, cafeteria and miscellaneous furnishings.
- Coordinate telecommunications, design and implementation included budget alternatives



***Financial Control/Status Reporting***

- Develop and maintain Project Budget
- Develop Variance Financial Report
- Develop Status Report for Business Manager, Superintendent and board of education.